



**Office Location:**  
58 Main Street  
Oakland, ME 04963

Jayne Roberge: 207-649-6096  
E-Mail: [info@spectrumpropertiesofmaine.com](mailto:info@spectrumpropertiesofmaine.com)  
Cathy Matthews: 207-649-0597  
E-mail: [spectrumofmaine@gmail.com](mailto:spectrumofmaine@gmail.com)  
Fax: 207-512-1123

Property: \_\_\_\_\_  
Application Fee: \$ \_\_\_\_\_  
Rental Amount: \$ \_\_\_\_\_  
Status: \_\_\_\_\_  
\_\_\_\_\_

### Rental Application

APPLICANT

First: \_\_\_\_\_ MI. \_\_\_\_\_ Last: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ DOB: \_\_\_\_\_ SS#: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
Length of Employment: \_\_\_\_\_ Wage: \$ \_\_\_\_\_ Per \_\_\_\_\_ Position: \_\_\_\_\_

Previous Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Length of Employment: \_\_\_\_\_ Wage: \_\_\_\_\_ Per \_\_\_\_\_ Position: \_\_\_\_\_  
Additional Income: \_\_\_\_\_ Source: \_\_\_\_\_

CO-APPLICANT

First: \_\_\_\_\_ MI. \_\_\_\_\_ Last: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ DOB: \_\_\_\_\_ SS#: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
Length of Employment: \_\_\_\_\_ Wage: \$ \_\_\_\_\_ Per \_\_\_\_\_ Position: \_\_\_\_\_

Previous Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Length of Employment: \_\_\_\_\_ Wage: \_\_\_\_\_ Per \_\_\_\_\_ Position: \_\_\_\_\_  
Additional Income: \_\_\_\_\_ Source: \_\_\_\_\_

List of names of all occupants to live in the property:

Name	Relationship	Age	S.S. # (if over 18)

List of pets and what breed: \_\_\_\_\_

\*Spayed/Neutered? YES NO \*Recent Veterinarian Records? YES NO

How many smokers in the home: \_\_\_\_\_

Current Address (Applicant) \_\_\_\_\_ How long? \_\_\_\_\_  
Current Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_ Rental Amount: \_\_\_\_\_

Previous address (Applicant) \_\_\_\_\_ How long? \_\_\_\_\_  
Previous Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_ Rental Amount: \_\_\_\_\_

Current Address (Co-Applicant) \_\_\_\_\_ How long? \_\_\_\_\_  
Current Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_ Rental Amount: \_\_\_\_\_

Previous address (Co-Applicant) \_\_\_\_\_ How long? \_\_\_\_\_  
Previous Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_ Rental Amount: \_\_\_\_\_

**APPLICANT REFERENCES NO PERSONAL REFERENCES**

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_ Known how long? \_\_\_\_\_

**APPLICANT REFERENCES EMPLOYMENT**

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_ Known how long? \_\_\_\_\_

**CO-APPLICANT NO PERSONAL REFERENCES**

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_ Known how long? \_\_\_\_\_

**CO-APPLICANT EMPLOYMENT REFERENCES**

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_ Known how long? \_\_\_\_\_

**VEHICLES OWNED**

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Plate #: \_\_\_\_\_  
Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Plate #: \_\_\_\_\_

**BANKING INSTITUTION**

Financial Institution: \_\_\_\_\_ Checking \_\_\_\_\_ Savings \_\_\_\_\_

Have you ever:

Filed bankruptcy: YES NO      Been evicted: YES NO      Intentionally refused to pay rent: YES NO  
Been convicted of illegal manufacture or distribution of a controlled substance? YES NO

Used another name or alias? \_\_\_\_\_ Name(s) used: \_\_\_\_\_

If you answered YES to any of these questions, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Tenant Release and Consent**

I/We \_\_\_\_\_ and \_\_\_\_\_ the undersigned hereby authorize all persons or companies in the categories listed below to release information regarding employment, income and/or assets for purposes of verifying information on my/our apartment rental application. I/we authorize release of information without liability to the owner/manager of the apartment community listed below, and/or the state housing development agency or its service provider.

**INFORMATION COVERED**

I/We understand that the previous or current information regarding we/us may be needed. Verification and inquiries that may be requested include but are not limited to: personal identify, student status, employment income, assets, and medical or child care allowances. I/We understand that this authorization cannot be used to obtain information about me/us that is not pertinent to my eligibility for and continued participation as Qualified Tenant.

**GROUPS OR INDIVIDUALS THAT MAY BE ASKED**

The groups or individuals that may be asked to release the above information include, but are not limited to:

- |                              |                                |                         |
|------------------------------|--------------------------------|-------------------------|
| Past & Present Employers     | Welfare Agencies               | Veterans Administration |
| Support & Alimony Providers  | State Unemployment Agencies    | Retirement Systems      |
| Educational Instructions     | Social Security Administration | Medical Providers       |
| Banks/Financial Institutions | Previous Landlords             | Child Care Providers    |
| Public Housing Agencies      | Criminal Background Check      | Credit Check            |

**CONDITIONS**

I/We agree that a photocopy of the authorization may be used for the purposes stated above. The original of this authorization is on file and will stay in effect for a year and one month from the date signed. I/We agree that I/We have the right to review this file and correct any information that is incorrect.

**I DECLARE THAT THE ABOVE INFORMATION IS TRUE AND CORRECT. I AUTHORIZE SPECTRUM PROPERTY MANAGEMENT LLC VERIFICATION AND THE OBTAINING OF A CONSUMER CREDIT REPORT, EVICTION JUDGEMENT AND/OR CRIMINAL HISTORY AND I FURTHER UNDERSTAND THAT ANY FALSE STATEMENT WILL CONSTITUTE GROUNDS FOR IMMEDIATE EVICTION AND INVALIDATION OF ANY LEASE OR RENTAL AGREEMENT.**

**Please note: Incomplete applications may result in a delay in processing. There is a non-refundable application fee of \$25 per person. Once funds are received the application process will begin. Valid identification is required as well as a months worth of pay stubs for all applicants. If you have a voucher program you are affiliated with we would need a copy of the acceptance letter you received.**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

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